



# THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

7720 WEST OAKLAND PARK BOULEVARD, SUITE 323, SUNRISE, FLORIDA 33351 · TEL 754-321-0505 · FAX 754-321-0936

## PROCUREMENT & WAREHOUSING SERVICES

**MARY CATHERINE COKER, DIRECTOR**

[www.BrowardSchools.com](http://www.BrowardSchools.com)

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Broward County, Florida

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6/6/2018

Meteor Education LLC  
690 NE 23rd Ave  
Gainesville, FL 32609

Reference: 17-009V – School & Department Furniture  
Subject: Renewal of Contract

Dear: John Crawford

The above-referenced contract expires on 9/30/2018. In accordance with Special Condition 5 of the ITB, this contract may, by mutual agreement and upon School Board approval, be renewed for an additional year from 10/1/2018 Through 9/30/2019. This letter does not constitute the actual renewal or contract offer.

Please indicate below your willingness to renew this ITB award, which shall be considered by the School District for renewal of your award premised upon your combined agreement to all terms and conditions of the awarded ITB and your agreement to maintain (or reduce) the current awarded price(s)/discount.

- Yes, I offer to renew the current contract award at the current awarded price(s).
- Yes, I offer to renew the current contract award at the lower price(s) contained on the attached page(s).
- No, I do not wish to renew the current contract award.

For informational purposes, when going to our Board for approval of this renewal, if this is not renewed and SBBC goes out for a new ITB please indicate below whether your price/discount would remain the same, be lowered, or increase?

- \* If this ITB is not renewed, price/discount in the new ITB would stay the same \*We need to review all discounting, but "expect" discounting to remain the same
- If this ITB is not renewed, price/discount in the new ITB would be lower
- If this ITB is not renewed, price/discount in the new ITB would be higher

If you indicated that there would be a pricing increase in a new ITB, please indicate the percentage that the price(s) would be increased by in comparison to our current ITB Insert Number Here

Percent of increase: Insert % Number Here

Please sign and date this document in the space provided and return it to my attention no later than 6/15/2018. If you fail to respond by this date, the School District will not consider renewal of your award. The School District will notify you if, and when, your contract is renewed by the School Board. Thank you for your prompt attention to this matter.

Sincerely,

Al Shelton  
Purchasing Agent

### VENDOR RESPONSE

*Caroline Smith*

Signature/Date - Authorized Representative

Caroline Smith

Printed Name - Authorized Representative